



RESIDENT STICKER POLICIES

Select Board Reviewed and Voted 2.20.2024/ 3.4.2024 / 4.1.2024 / 5.6.2024

Since 2022, all residents whose vehicles(s) are registered or garaged in MBTS receive a resident sticker in the mail annually.

- The sticker allows access to all residential parking, entrance to transfer station and parking at Singing Beach.
- The sticker needs to be adhered to the front windshield on the driver's side, as per the Police Department.
- The sticker does not give walk on access to Singing Beach. For that, a walk on tag is required.
- Residents who obtain a new car will need to come to the Town Clerk's Office with the registration for their new resident sticker.
- Resident stickers are valid until the date indicated on the sticker.

Residents who do not pay excise tax directly to the Town will need to come to the Town Clerk's Office with proof of Manchester residence & vehicle ownership any time after the annual sticker mailing.

New residents will need to bring the car registration and proof of residence to the Town Clerk's Office to obtain their sticker.

Lost stickers will be replaced with a \$10 fee.

Select Board Approval 4/1/2024

Non-resident Property Owners

Residential: Stickers may be issued to a non-resident who owns a Manchester residential property. The owner must personally present the vehicle registration and proof of ownership which could be a tax bill or other legal document.

Select Board Approval 4/1/2024

Commercial: One sticker may be issued to a Manchester commercial property. The owner must personally present the vehicle registration and proof of ownership. (Partners or multi-person partnerships are not eligible for a beach sticker.)

Select Board Approval 3/4/2024

Business owners do not receive a residential sticker unless they own property in Manchester.

Select Board Approval 3/4/2024



PARKING PLACARDS:

Placards must be visible on the driver's side of the dashboard.

Placards are not to be copied or reproduced in any way. Any misuse or fraudulent use of a Placard will result in immediate revocation and may be subject to penalties as per local fee schedule bylaw. Placard will be embossed by the Parking Clerk's Office.

***TEMPORARY Placard:**

RESIDENT TEMP: free to residents when stickered car is in shop and allows for all resident parking including the beaches and includes usage dates.

RENTAL TEMP: \$75/week for short-term rentals with proof of rental and includes Singing Beach parking weekdays (Monday-Friday) excluding Holidays.

Select Board Approval 4/1/2024

***CAREGIVER Placard:** free to residents who require care and support due to disability or advanced age and allows for parking in all residential areas and Singing Beach.

***NANNY Placard:** \$50/season with **car registration and proof of employment** and allows for parking in residential areas and Singing Beach Monday -Friday, excluding holidays.

Select Board Approval 4/1/2024

***BOATER Placard:** Parking placard is available for **non-resident** mooring holders. **Proof of mooring ownership is required.** 1 placard per mooring. It does not include Singing Beach parking. Allows for parking in specified area behind Town Hall between 8am-6pm and at Tucks Point for no more than three consecutive nights and costs \$100.

Select Board Approval 5/6/2024

***BUSINESS Placard:** Employees at local businesses can purchase a yearlong placard for \$15 with **proof of employment** (letterhead or pay stub). Allows for parking in 4 designated areas (both Norwood lots, Town Hall and Masconomo Park) between 8am-6pm.

Select Board Approval 3/4/2024

***VISITOR Placard:** Each residence (*on resident only parking areas*) is eligible to obtain up to two (2) visitor placards from the Parking Clerk. Such placard is to be used in any resident area that is not otherwise restricted by the Traffic Rules and Regulations of the Town of Manchester. Visitor placards shall have a printed expiration date. Visitor placards are not permitted at Singing Beach, Tuck's Point or White Beach. As written in the Town Bylaw, Article XIV Section A2.

Select Board Approval 4/1/2024

***LONG TERM PARKING Placard:**

A resident (with a resident parking sticker) who needs parking for less than one week is available in Norwood/North lot (in designated spots). Requires an application that gets shared with police dispatch.

Select Board Approval 5/6/2024



TOWN LOTS

All lots have signage defining resident versus visitor and time limitations as per the PD and DPW.

1. Town Hall
 1. Includes 2-hour parking (8 a.m. to 6 p.m.)
 2. Includes Resident Sticker parking with no time limit.
 3. Business placard parking allowed from 8:00 a.m. to 6:00 p.m.
 4. Includes Boater placard parking by boat ramp. No storage of vehicles, boats or trailers
2. Norwood/North
 1. Includes Resident Sticker parking with no time limit.
 2. Business placard parking allowed from 8:00 a.m. to 6:00 p.m.
 3. No storage of vehicles, boats, or trailers
3. Norwood/Brook
 1. Includes Resident Sticker parking with no time limit.
 2. Business placard parking allowed from 8:00 a.m. to 6:00 p.m.
 3. No long-term parking.
 4. No storage of vehicles, boats, or trailers
4. Masconomo Park
 1. Includes Resident Sticker parking with no time limit.
 2. No parking 2 a.m. to 6 a.m.
 3. Visitor parking available for 3-hour time limit where indicated
 4. Business placard parking allowed from 8:00 a.m. to 6:00 p.m.
 5. No storage of vehicles, boats, or trailers
5. Tucks Point
 1. Includes Resident Sticker parking with no time limit.
 2. Boater Placard parking
 3. Chowder House visitor parking

Select Board Approval 4/1/2024



PARKING ENFORCEMENT

Parking Enforcement is under the purview and control of the Police Department. Police officers and parking enforcement officers issue tickets.

The Parking Clerk accepts payments for parking ticket fines. The Parking Hearing Officer adjudicates parking ticket appeals in accordance with the Town's approved rules and laws.

The Parking Clerk:

- issues resident parking stickers
- distributes parking placards
- processes payments for parking tickets
- receives parking ticket appeals and forwards to the Hearing Officer

The Hearing Officer:

- adjudicates parking violation appeals