



MANCHESTER-BY-THE-SEA

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 10 CENTRAL STREET

Manchester-by-the-Sea, Massachusetts 01944-1399

Telephone (978) 526-1242

FAX (978) 526-2007

Every order for interment must be signed by the Lot owner or his/her legal representative; and after the death of the Lot owner, by an authorized person appointed by their heirs. No interment will be made until all fees have been paid. The order fully completed and signed, must be provided to the DPW office FORTY-EIGHT (48) hours prior to any funeral Wednesday through Friday, and BY THURSDAY AT NOON prior to any funeral Saturday, Monday and Tuesday. No interments allowed on Sunday or Town Holidays. No internments until all documents have been received and all fees have been paid. In the event of winter burials, settlement may occur.

The undersigned wishes, on the _____ day of _____, 20____, to inter in Lot # _____, in _____ Cemetery, owned by _____, Remains of _____. I hereby certify that I am the lot owner, and it is your authority to make disposition of the remains of said deceased as above indicated. I hereby certify that I have the legal right to make this authorization and I agree to hold the Town of Manchester, MA harmless from any liability on account of such authorization and interment.

LOT OWNER'S / REPRESENTATIVE'S NAME (PLEASE PRINT) _____

LOT OWNER'S ADDRESS (PLEASE PRINT) _____

LOT OWNER'S TEL. # & EMAIL ADDRESS (PLEASE PRINT) _____

LOT OWNER'S / REPRESENTATIVE'S SIGNATURE _____