

Parks and Recreation Committee

Date: February 19, 2025 Meeting

Location: Town Hall 10 Central Street, Manchester, MA Room 7

Start Time: Call to Order 5:32 p.m.

Attendees: Cheryl Marshall, Margaret Driscoll, Sean Masterson, Olga Hayes,
Paul Steriti

- A. Call to Order
- B. Approval of Minutes: Minute notes from the January 15, 2025 meeting not yet ready for approval.
- C. Naming Policy and Select Board Input:
 - Select Board suggested naming places by having the street name on it, doesn't have to be a person. Parks and Rec Committee took it under advisement.
 - Discussed how other fields have been named in the past (Sweeney and Coach).
 - Possibility of naming fields with a substantial donation.
 - Selectboard makes final decision on the names.
 - Selectboard asked for another draft to be sent.
 - Parks and Rec Committee deliberated and was comfortable with the initial proposal.
 - Discussion on how to get names for the fields (application, etc).
- D. Special Event Approval:
 - Pan Mass Challenge date of May 31, 2025 approved (Olga Hayes motions, Sean Masterson seconds; Vote 4-0)*.
 - Easter Egg Hunt date approved for April 19, 2025 (Information Only).
- E. Tuck's Point Re: out of season request
 - Julia Midland ("Midland") requested a reservation for Tuck's Point for October 3, 2025, which is an out-of-season request.
 - Season officially ends on September 27, 2025.
 - Parks and Rec Committee deliberated the request. The request was denied due to out-of-season permitted parking rules at Tuck's Point and that the exception could not be extended out of season (Vote 4-0).
 - Midland will be advised that Tuck's Point could still be used, but it can't be reserved through the Town.
- F. Bench Request
 - Kim O'Brien requested a bench in Memoriam of Carl & Mary Lou O'Brien at Tuck's Point. Approved (Olga Hayes motions, Sean Masterson seconds; Vote 4-0).
- G. Pre-School After-School Program Request from Superintendent
 - Director provided background on inquiry regarding pre-school program. This was for information only.

H. Skating Rink March 14-23, 2025

- Director is attempting to coordinate with DPW and merchants.

I. Director's Report

- Beach Tags will be red this year and on sale in April.
- 4th of July Committee added 2 people and with the possibility of 2 more.
- Summer Playground: Kaitlyn will assist on set up only. New after school person will be taking over. Field trip Tuesdays will return to school at 1:00 p.m. Returning staff will have the option of working 9:00 a.m. – 3:00 p.m.
- 2-week Programs at Tuck's Point discussed. (Ms. Nancy, etc.).
- After school program's two new site coordinators are doing well.
- Netting at Coach and Pine Street fields discussed.
- Bath House estimate discussed.

J. Public Comments - There were no public comments or listeners to this meeting.

K. Other Matters – None

L. Next Meeting – March 19, 2025 at 5:30 p.m.

Meeting ended at 6:32 p.m.

*On February 27, 2025, Park and Recs Committee received notification that the Pan Mass people would like to change the date from May 31, 2025, to June 1, 2025.

Minutes written by: Paul Steriti