



Manchester-By-The-Sea Meeting Posting

Notice of Public Meeting – (As required by M.G.L.Ch.30A §18-25)

Board/Committee: Winthrop Field Committee

Day & Date: February 8, 2025

Time: 8:30 AM

Location: Zoom Meeting

Purpose: Monthly Meeting

Signature:

MEETING MINUTES

A. Attendance

1. In Attendance: Michael Carvalho, Mike Chapman, Prescott Logan, Jim Moroney, Gar Morse, and Betsy Nickless
2. Absent: Tony Leggett

B. Call to Order

1. Meeting called to order at 8:30 AM by Mike Chapman

C. Approval of Previous Minutes

1. The minutes from the meeting on December 7, 2024, were reviewed and approved unanimously without amendments.

D. Agenda Items

1. Northwest Field Manhole and Drain Line Project Update
 - Project Approval: Received approval from the Conservation Committee.
 - Timeline: The project is scheduled for Spring 2025, contingent on favorable (dry) field conditions. If conditions are unsuitable, the work will be postponed to Fall 2025.
 - Budget: Confirmed at \$10,000.
 - Contractor: Plan to contract with Jeffrey's Creek (the same provider that successfully completed the 2024 drain line work).
 - Follow-up: Mike Chapman will schedule the work with Jeffrey's Creek.
2. Other Unanticipated Matters
 - a) Bridge and Harbor Street Peninsula Design

- Overview: Mike Chapman and Gar Morse have been in contact with the Manchester DPW and Friends of Manchester Trees regarding landscaping the new peninsula at the intersection of Bridge and Harbor Streets.
 - Status: The Manchester DPW is open to receiving the Winthrop Field Committee's feedback on the proposed design.
 - Follow-up: Mike Chapman will distribute the current design concept to committee members for review. Feedback is requested before the next committee meeting.
- b) Invasives Maintenance
- Discussion: The Committee agreed to schedule a weekend in April for cutting back and removing invasive species around the perimeter of the field adjacent to Jersey Lane.
 - Follow-up: None currently.
- c) Removal of Fallen Tree
- Location: A dead tree with partially fallen limbs across from 8 Jersey Lane requires removal.
 - Ownership: As it is a Town-owned tree, its removal must be reviewed by the Select Board before it can be added to the MBTS tree removal list.
 - Follow-up: Mike Chapman will contact Tom Henderson to initiate the Select Board review process.

E. Scheduling Next Meeting

1. The next meeting is scheduled for March 22, 2025, at 8:30 AM at the Jersey Lane Gate.

F. Adjournment

1. Meeting adjourned at 9:01 AM.